

HSC: All My Own Work

Module 2 - Acknowledging Sources

1. What is meant by 'acknowledging sources'?

True or False?

1. The statement that Hobart is the capital of Tasmania should be acknowledged. **False - this is common knowledge.**
2. Information that you gained from another student's work and used minimally in the creation of your own work does not have to be acknowledged. **False - you must acknowledge the source of your information.**
3. The Billabong brand logo is so well known that if you used it in part of your design for a website you don't have to acknowledge it. **False - this is covered by copyright.**
4. The word 'attribution' refers to the acknowledgement of sources. **True**
5. If you list all the sources you used at the end of your work you will satisfy all requirements for acknowledging sources. **False - in-text citation or footnotes might also be necessary.**

2. Why should sources be acknowledged?

Use the following words to fill in the blanks:

seventy	plagiarism	moral	attribution	author
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1. The moral rights of an author, artist or creator entitle them to be named as the creators, to be protected against false **attribution** and to have their work treated with respect.
2. Moral rights apply to the **author** of copyright works.
3. If people acknowledge sources appropriately they cannot be accused of **plagiarism**.
4. Sources used in the creation of a piece of work should be acknowledged to fulfil **moral** and legal obligations.
5. Moral rights generally last for **seventy** years after the author's death.

3. When and how should sources be acknowledged within the body of a work?

Use the following words to fill in the blanks:

footnotes	quotation	author	in-text	endnotes
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1. Material from sources that is quoted, copied, summarised or paraphrased in an assignment should be acknowledged within the body of the work using **in-text** citation, footnotes or endnotes.
2. When using in-text citation to acknowledge a short quotation that is quoted directly from a source, the quotation should be placed in **quotation** marks.
3. Bean, 1983, p.211 is an acknowledgement of a direct quotation. It appropriately acknowledges the **author**, the year of publication and the page number.
4. **Footnotes** are placed at the bottom of the page on which the information being acknowledged was used.
5. **Endnotes** are located in a list at the end of the work in which the information was used.

4. How should sources be referenced at the end of a work?

True or False?

1. A reference list and a bibliography are different terms given to the same thing. **False - a reference list contains sources actually referred to in the piece of work. A bibliography contains any source consulted.**
2. Any source acknowledged in an in-text citation should also be included in the reference list. **True**

3. All teachers follow the Harvard method of referencing. **False - teachers use a variety of referencing methods.**
4. The Harvard system of referencing is also known as the 'author-date' method. **True**
5. Sources that you are acknowledging in a reference list should follow the order in which you used them to demonstrate the process you followed in creating your work. **False - reference lists are usually in alphabetical order according to the surnames of the authors of the sources.**

5. What strategies can students use in preparation for the acknowledgment of sources in their work?

Use the following words to fill in the blanks:

referencing	record	guidelines	resources
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1. When researching for an assignment it is best to be organised and to **record** the details of any source being used.
2. Knowing the details required for **referencing** within the body of a work and for the reference list at the end of a work will enable students to record the appropriate information.
3. It is also important to know the information required for different types of **resources**.
4. As there are different methods of referencing, it is best to ask your teacher for **guidelines** about the style of referencing required.